

नगर निगम आगरा

निविदा सूचना

उ0प्र0 शासन नगर विकास अनुभाग-8 पत्र संख्या-1468/9-8-2025-10ज/2023 दिनांक 30.06.2025 के क्रम में नगर निगम आगरा में स्थापित ए0बी0सी0/डॉग केयर सेंटर में श्वानों के ए0बी0सी0 एवं ए0आर0वी0 कार्य हेतु एक वर्ष के लिए निविदा आमंत्रित की जाती हैं। निविदा प्रपत्र नगर निगम आगरा के पशु चिकित्सा एवं कल्याण अधिकारी कार्यालय कक्ष संख्या-318 एवं नगर निगम आगरा की अधिकारिक वेबसाइट <http://nagarnigamagra.com> पर डाउनलोड किया जा सकता है।

क्र.	विवरण	प्रारम्भ दिनांक एवं समय	अन्तिम दिनांक एवं समय
1	निविदा देखने/डाउनलोड/खरीदने की तिथि	06/08/2025 11:00 AM	20/08/2025 04:00 PM
2	प्री विडिंग मीटिंग	13/08/2025 11:00 AM	
3	निविदा समाप्ति की तिथि एवं समय		20/08/2025 04:00 PM
4	निविदा खोलने की तिथि एवं समय	21/08/2025 12:00 PM	


पशु चिकित्सा एवं कल्याण अधिकारी
नगर निगम आगरा

प्रतिलिपि:-

- 1 नगर आयुक्त महोदय की स्वीकृति के क्रम में सादर सूचनार्थ।
- 2 अपर नगर आयुक्त महोदय।
- 3 टेण्डर समिति को सूचनार्थ।
- 4 जनसम्पर्क अधिकारी/ प्रभारी विज्ञापन को दैनिक समाचार पत्रों में प्रकाशनार्थ।
- 5 आई0टी0ओ0 को वेबसाइट पर अपलोड किये जाने हेतु।
- 6 नोटिस बोर्ड पर चस्पा हेतु।


पशु चिकित्सा एवं कल्याण अधिकारी
नगर निगम आगरा

RFP for ABC-ARV of stray dogs in Agra Muincipal Corporation Area.

Invitation for Bid No:

Name of work: To carry out the work of ABC-ARV of stray dogs in Agra Muincipal Corporation Area.

Deadline for submission of Bids 04 PM on 20/08/2025 year:

Contract Title	Completion Time (Months)	Cost of Bid Document	Date of Issue of Bid	Date of Pre Bid Meeting	Last Date of Submission of (INR) Document Bid
To carry out the work of ABC/ARV of stray dogs in	12 Months	Free of Cost	06/08/2025	13/08/2025	20/08/2025

1. Bidding Procedure

1.1 To be qualified for the work, NGOS (bidder) should meet the following requirements:

(a) A registered NGO (non profit) (bidder) working in the field of Animal Welfare/related activities, duly recognised by the Animal Welfare Board of India (AWBI) and and having eligibility to obtain Project Recognition in accordance with ABC Rules, 2023 are eligible to submit the Bids.

(b) The bidder should be well aware/conversant with the methodologies of carrying out ABC-ARV surgery and census/survey and of street dogs, as per the Module published by AWBI.

(c) The bidder should have carried out 10,000 ABC-ARV surgeries of stray dogs successfully in the last 4years.

Along with the documentary proof in support of above requirements, bidder shall provide the following documents:

(i) Copy of Registration with AWBI which should be valid at the time of bid submission.

(ii) Copy of the Registration Certificate/Trust Deed (Registration under FCRA or Society Registration Certificate or Trust Act) of the applicant organization.

(iii) Written Consent that in this ABC-ARV Program same Catching Technique, Transportation Protocols, Dewormers, Vaccines, Drugs, Suture Material Anesthetic Protocol, Surgical Protocol, handling & Maintenance of dogs shall be followed as per the "Revised Module for Street Dog Population Management, Rabies Eradication and Reducing Man Dog Conflict" submitted by AWBI in the Supreme Court (This consent has been mentioned in Technical Bid Form-II)

(iv) Written consent that bidder will deploy a minimum 2 Qualified Veterinary Doctors having collective experience minimum of 1000 (at least 500 per veterinarian) ABC-ARV Surgeries of stray dogs, 4 Paravets & 4 dog Catchers (This consent has been mentioned in Technical Bid Form-II).

(iv) Attested Registration Certificates for each Veterinary Doctor from Veterinary Council of India/State Veterinary Council.

(v) Copy of Annual Statement of Accounts issued by Chartered Accountant showing minimum cash flow of Rs 15 Lakh for the previous financial year.

(vi) Bidder shall submit written consent for bid validity of 4 months (This consent has been mentioned in Technical Bid Form-II).

(vii) Each page of Technical Bid Form-I to Technical Bid Form-V & Financial Bid Form must be signed by authorized signatory of the applicant organization.

(viii) The bid proposal should be submitted on the bid document (Technical Bid Form-I to Technical Bid Form-V & Financial Bid) downloaded from the official website of Agra Nagar Nigam having official seal.

1.2 Single Stage Two Envelope bidding procedure shall be followed Bidding is open to all eligible bidders.

1.3 Envelope -1 shall contain all the requisite documents pertaining to the qualification criteria Envelope - 2 shall contain price proposal. Both the envelopes shall be kept in a single outer envelope Name of the bidder should be marked on each of the envelope Bidder has to submit documentary proof in support of qualification requirements and other requisite documents in Envelope-1. In absence of documentary proof, the employer may reject the bid. The employer has the right to confirm the genuineness of the documents submitted.

1.4 Envelope -2 shall be opened for only those bidders who qualify in the first round (Envelope-1). In the second round (Envelope-2) Least Cost selection method shall be adopted for award of work.

1.5 The interested bidder may obtain the Bidding Document for free of cost from the office of Municipal Corporation/ Local Authority

1.6 Interested eligible Bidders may obtain further information from the above mentioned office from 10AM to 5PM on any working day.

1.7 Bidding document is also available and can be downloaded from our website (<https://nagarnigamagra.com>) Eligible interested bidders can see and download the document and can participate in bidding procedure.

1.8 Bidders are requested to visit the website regularly for clarifications/ further information or Addendum to the Bidding Document.

1.9 Bids must be delivered in hard copy to the address mentioned below on or before **4PM on 20/08/2025**. Bids received later than the above specified date and time shall be rejected. No bid shall be accepted by any other means like fax, email etc.

1.10The Employer will not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or delivery of Bids.

1.11 Pre-bid meeting with the bidders shall be held at the office of the Municipal Commissioner office Agra at **11AM on 13/08/2025**. Bidders interested in participating in the bid process are advised to attend a pre-bid meeting before submission of bid.

1.12 The hazards/untoward incidents of any kind which the eligible bidders come across while carrying out the survey of the stray/street dogs (after this work is awarded to the eligible bidder) would be at the risk and cost of that bidder.

1.13 The Employer reserves the right to cancel any or all bids at any stage of the process without assigning any reasons thereof to the concerned bidder(s).

1.14Any queries may be addressed to the office of Municipal Corporation/Local Authority Agra



1.15 Both Technical/Financial Bid will be open at **12PM on 21/08/2025** at the office of Municipal Commissioner Agra.

1.16 The Performance Guarantee shall be submitted as follows: 10% of the total amount, i.e., ₹20,000/-, shall be submitted at the time of tender submission as Earnest Money Deposit (EMD) in the form of DD/FDR/BG, in favour of the Municipal Commissioner, Agra. The remaining 90%, i.e., ₹180,000/-, shall be submitted in the form of DD/FDR/BG in favour of the Municipal Commissioner, Agra, after the award of the tender.

2. Background

2.1 Mass scale ABC-ARV Program is to be implemented in the area of Agra Municipal Corporation Prime target should be more than 75% of the total stray dog population to be Surgically Sterilized & Vaccinated within a period of 6 years. In this Mass Scale ABC-ARV Program, only those Material, Anesthetic Protocol, Surgical Protocol, handling & Maintenance of dogs shall be followed which confirms the "Revised Module for Street Dog Population Management, Rabies Eradication and Reducing Man Dog Conflict" published by AWBI.

2.2 On the basis of WHO Guidelines Stray Dog Population is expected to be nearly 3% of the human population. These stray dogs are to be covered under this program. The actual data may vary as per actual survey conducted.

2.3 The ABC Campuses shall be provided to bidder including Operation Theater Kennels + Well Constructed Rooms + other basic infrastructure like Operation Tables, Drip Stands, Autoclave, Basic Furniture, Refrigerator, Washing machine, Inverter, + Dog Vans + CCTV surveillance system + Animal Helpline Number.

3. Scope of Work

3.1 The bidder shall deploy a minimum 2 number of Qualified Veterinary Doctors; with the collective experience of at least 1000 (at least 500 per veterinarian) ABC-ARV Surgeries, 4 Paravets, 4 dog Catchers & drivers for dog vans.

3.2 Dog vans will be provided by the Municipal Corporation Agra/Local body. These dog vans will be operated by the bidder. All expenses pertaining to operation & maintenance including POL, tyres & tubes etc. and drivers, of these dog vans will be borne by the bidder Cost towards satisfactory repair of the damages to the vehicles during operation, if any shall have to be borne by the bidder, falling which, such cost shall be liable for deduction from eligible payments of the bidder. The dog vans shall have to be returned back to the respective Municipal Corporation Agra after completion of the contract.

3.3 It shall be the responsibility of the bidder to carry out a) catching the street/stray dog b) transport up to the ABC Centre (Only a stipulated number of dogs corresponding to the housing capacity of the Animal Birth Control Centre shall be captured at any given time.) c) pre & post operative feeding and care of stray dogs (dogs have to be kept for at least 4 days for post-operative care at the Centre and provided with nutritious food twice daily and shall have continuous access to potable drinking water at all times) d) mass scale ABC Surgery & Anti Rabies Vaccination e) Survey of dog population in various wards as per Revised Module for Street Dog Population Management, Rabies Eradication and Reducing Man Dog Conflict published by AWBI, e) re-transport the dogs from ABC campuses back to their original street/location f) community participation through pre-capture public messaging, awareness programmes and resolution of dog-related complaints, bite incidents and animal welfare concerns received on the Animal helpline number. The information of any dog bite shall be promptly shared with the Government Medical Hospital to recommend post bite treatment.

3.4 Municipal Corporation/Local authorities will provide electricity and water facilities in the ABC Centres. However, electricity and water charges shall be borne by the bidder

3.5 The bidder will carry out nearly the 12000 ABC-ARV surgery including post-operative care in the (Agra) Municipal area.

3.6 The bidder shall attempt to achieve zero mortality, however the mortality rate must not exceed 0.5%, otherwise the contract shall be terminated. Mortality rate shall be checked after every 500 ABC-ARV surgeries through an organ inspection team comprising: (i) Chief Veterinary Officer or authorized Veterinary Officer; (ii) Project In-Charge Veterinary Officer; (iii) Representative of the State Board or Society for Prevention of Cruelty to Animals; (iv) Representative of an Animal Welfare Organisation (excluding the organization conducting the ABC program).

3.7 The bidder shall provide surgical equipment kit, Medicines, Suture Material, Computer, Stationery, & Feeding material for the ABC centre and material for community awareness at its own cost, for which no extra payment shall be made to the bidder.

3.8 Payment for the ABC-ARV shall be made based on Organ Count Basis, verified by the organ counting team. Organ Count may be re-verified by AWBI SAW or State Government or any senior authority from Lucknow Municipal Corporation. Such payments are to be made on monthly basis.

3.9 Payment shall be made after successful completion of ABC-ARV surgery including post operative care and re-transport the dogs from ABC campuses back to their original street/location. All statutory deductions, as applicable, shall be made from the eligible payment to the NGO.

3.10. The project shall include a buffer zone of 10 kilometers radius around the local authority's jurisdiction to ensure comprehensive program coverage.

3.12 There may be regular visits of Veterinary Doctors of Uttar Pradesh Government & intern vets, to participate & gain exposure to ABC-ARV Program, for which bidder shall be expected to extend all the cooperation as directed by Urban Local Body.

3.13 The Local Authority shall have the power to authorize inspection teams. Inspection teams can enter the ABC centre without prior notice and (a) Access all areas, examine animals and records, take photographs and video recordings, (b) Annual inspection of ABC Centres by Inspection Team is mandatory (c) Inspection reports to be submitted to Board and State Monitoring Committee.

3.14 The bidder may be offered more ABC campuses within the same jurisdiction at the same terms and conditions and same cost to the government, in due course of time.

3.15 The local authority reserves the right to terminate or suspend the program's implementation based on recommendations from the State or Local ABC Monitoring Committee and non-adherence to ABC Rules 2023.



**Veterinary & Welfare Officer
Agra Nagar Nigam**



**Addtl. Municipal Commissioner
Agra Nagar Nigam**



**Municipal Commissioner
Agra Nagar Nigam**

Technical Bid

Technical Bid Form I- Bid Particulars

S.no	Item for Information	Response of bidder	
1.	Name of the Bidder		
2.	Address fo the Bidder		
3.	Name & Address of the Name authorized representative of Address the bidder to whom all references shall be made regarding this tender	Address	
		Cell No.	
		Fax No.	
		E-mail ID	

Bidder:

Signature :-

Name :-

Designation:-

Date :-

Company Seal



Technical Bid Form II - Letter of Technical Bid

To,

Municipal Commissioner

Municipal Corporation Agra, Uttar Pradesh

Subject:- Bid Notice no. dated for Selection of Expert Program Implementing Agency for Carrying out Sterilization & **Immunization of Stray Dogs in the area of Municipal Corporation Agra**

Dear Sir,

With reference to the above mentioned bid notice, having examined the details given in Bid Notice uploaded on the website of Municipal Corporation, and the website of Department of Urban Development, Government of Uttar Pradesh, about the above cited work and having understood their contents, we hereby offer our Bid for "Selection of Expert Program Implementing Agency for Carrying out Sterilization & Immunization of Stray Dogs in the area of Municipal Corporation," in accordance with your above mentioned Bid Document.

2 We are hereby submitting our Bids, which include this Technical Bid (Technical Bid Form No.I to Form V along with all the instructed annexures) in the prescribed Forms in Envelope-1 and the Financial Bid in the prescribed Forms in Envelope-2 & both the envelopes sealed in an outer envelope.

3 We have furnished all information and details necessary for the award of work and have no further pertinent information to provide.

4. Technical Bid We enclose herewith the complete Technical Bid as required by you. This includes Technical Bid Form I to Technical Bid Form V.

5. We hereby declare that all the information and statements made in this Technical Bid are true and accept that any misinterpretation contained in it may lead to our disqualification.

6. We agree to abide by our offer for a period of 120 days from the bid submission deadline

7. We have carefully read and understood the terms & conditions of the Bid Document applicable to this work and we do hereby undertake to provide services as per these terms and conditions.

8. We agree to abide by methodologies of carrying out ABC-ARV surgery and census/survey and of street dogs, as per the Revised Module for Street Dog Population Management Rabies Eradication and Reducing Man Dog Conflict published by AWBI.

9. We agree to deploy a minimum 02 Qualified Veterinary Doctors having collective experience minimum of 1,000 ABC-ARV Surgeries of stray dogs, 4 Paravets & 4 dog Catchers.

10. Certified that the Bidder is:-

(i) An NGO registered with AWBI (Animal Welfare Board of India) and having eligibility to obtain Project Recognition in accordance ABC Rules, 2023 The documents are attached as Annexure-1 & Copy of the Registration Certificate/Trust Deed (Registration under FCRA or Society Registration Certificate or Trust Act) is attached as **Annexure-2**.



(ii) Having experience of doing more than 10,000 ABC ARV Surgeries in Stray Dogs done in the last four years. The document (issued by concerned Urban Local Body or the Authorized Authority of Work Assigning Agency) is attached as **Annexure-3**.

(iii) The bidder is going to deploy at least 2 qualified Veterinary Doctors registered under The Indian Veterinary Council Act, 1986 who have collective experience of more than 1,000 (at least 500 surgeries per veterinarian) ABC ARV Surgeries of Stray Dogs. The signed affidavit on Rs 100/- bond form is being attached as **Annexure-4**.

(iv) The bidder had annual cash flow more than Rs 15 Lakh for the previous financial year. Copy of Annual Statement of Accounts issued by Chartered Accountant is attached as **Annexure-5**.

NOTE:- Delete/strikeout whatever is not applicable. All corrections/ deletions should invariably be duly attested by the person authorized to sign the Bid documents.

Yours Sincerely,

Dated this day of 01 Year

Signature of Bidder:-
Name:-
Full Address:-
Telephone No. Fax No:-
Mail Id.-

Company Seal



Technical Bid Form III- Bidder Profile

1. Profile of Bidder

S.No.	Item of Information	Response to the Bidder
(a) Details of Bidder		
	Name of Bidder	
	Address of Registered Office in India	
	Address of the headquarters and its branch office(s) if any, in India	
	Brief Description of the Bidder's Organization including details of its action plan for this project in (District) municipal Area	Attached as Annex-6
(b) Details of the authorized representative of the bidder who will serve as the point of contact/communication.		
	Name	
	Designation	
	Name of Organization	
	Address	
	Landline Telephone No.	
	Mobile Phone No.	
	E-mail Address	
	Fax No.	
(c) Details of the Authorized Signatory of the Bidder		
	Name	
	Designation	
	Name of Organization	
	Address	
	Landline Telephone No.	
	Mobile Phone No.	



	E-mail Address	
	Fax No.	
(d) Experience of the Bidder in providing similar services (List all the similar Projects undertaken by the Bidder) (insert additional rows, if required)		
	Name fo the Work Assigning Agency	
	Title of the Project	
	Brief Project Description	
	Approx. Cost of the project	
	Date fo Commencement of the Project	
	Date of Completion of the Project	
	Performance Crtificate issued by the Work Assigning Agencies	To be Attached as Annex-3

Bidder: -

Signature:-

Name:-

Designation:-

Company:-

Date:-

Company Seal



II. Other Information

(a) The following information should be provided according to the format provided hereunder:

S.No.	Criteria	Response of the Bidder
	Has the Bidder ever been barred by the [Central/State/Government or Local Authority, or any entity controlled by them] from participating in any Project of terminated contract with the bidder on account of poor performance?	
	has the Bidder paid liquidated damages of more than 5% of the contract value in a contract due to delay or has been penalized due to any other reason in relation to execution of a contract, in the last three years?	

Bidder:-

Signature Name
Designation
Company Date

Company Seal



Technical Bid Form IV- Documents for Undertaking by the Bidder regarding No Blacklisting

To,
Municipal Commissioner
Municipal Corporation Agra, Uttar Pradesh

Ref: Bid No.:- _____

Subject:- Bid Notice No dated..... for Selection of Expert Program Implementing Agency for Carrying out Sterilization & Immunization of Stray Dogs in the area of Municipal Corporation Agra.

Dear Sir,

With reference to the above mentioned bid, I/ We hereby undertake the following:-

(i) that presently I/ We(Name of the Bidder) are having unblemished record and never been declared to be ineligible for corrupt or fraudulent practices either indefinitely or for a particular period of time by any Central/State Government or any Urban Local Body in India.

(ii) that presently our NGO _____ is/are not blacklisted and nor terminated or declared to be ineligible for reasons of corrupt & fraudulent practices by any Central/State Government or any ULB/ Municipal Corporation/**AWBI** in India on the date of Bid Submission.

(iii) If this undertaking is found to be incorrect then without prejudice to any other action that may be taken and the award of work contract up to any extent may be cancelled.

Place

Date

Signatures of the Authorized Signatory with Name of the Bidder



Technical Bid Form V - Checklist of Documents for Technical Evaluation

Proof/ Supporting Documents to be enclosed by the Bidder in the Technical Bid	Response of the bidder
Properly filled Technical Bid Form-I with signature of authorized signatory on the bottom of each page	
Properly filled Technical Bid Form-II with signature of authorized signatory on the bottom of each page	
Properly filled Technical Bid Form-III with signature of authorized signatory on the bottom of each page	
Properly filled Technical Bid Form-IV with signature of authorized signatory on the bottom of each page	
Documentary Proof Annexure-1 Bidder's recognition/registration with AWBI or SAWS.	
Documentary Proof Annexure-2 Bidder's registration with Society Registration Act or FCRA or Trust Act etc	
Documentary Proof Annexure-3 Document for bidder's experience for conducting more than 10,000 ABC Surgeries in last four years (Should be issued by Municipal Body or some other work assigning authority.)	
Documentary Proof Annexure-4 Bidder's signed affidavit on Rs 100/- bond form committing to deploy at least 02 qualified & registered Veterinary Doctors having collective experience of more than 1,000 ABC ARV Surgeries of Stray Dogs.	
Documentary Proof Annexure-5 Bidder's document of Annual Statement of Accounts for the previous financial year issued by Chartered Accountant showing annual cash flow of more than Rs 15.00Lakhs	
Documentary Proof Annexure-6 Bidder's Detailed Action Plan for Agra Municipal Corporation area.	

Bidder's Details:-

Signature

Name

Designation Organization

Address

Date



Financial Bid

To,
Municipal Commissioner
Municipal Corporation Agra

Subject:- Bid Notice no. dated for Selection of Expert Program Implementing Agency for Carrying out Sterilization & Immunization of Stray Dogs in the area of Agra Municipal Corporation.

Dear Sir,

1. With reference to the above mentioned bid notice, having examined the details given in Bid Notice uploaded on the website of Urban Development Department, Government of Uttar Pradesh about the above cited work and having understood their contents, we hereby offer our Bid for "**Selection of Expert Program Implementing Agency for Carrying out Sterilization & Immunization of Stray Dogs in the area of Agra Municipal Corporation**" in accordance with your above mentioned Bid Document.

2. We do hereby undertake that, in the event of acceptance of our Bid, the Services shall be provided as stipulated in the Tender document and that we shall perform all the incidental services. In case other animal birth control campuses are offered to us at other locations in the same jurisdiction, we may carry out the project at the same cost.

Financial Bid

Important Note:- Transparent Cellophane Tape must be pasted over the Total Amount quoted, in figures and words.

We hereby offer to provide Services at the costs mentioned below:

S.No.	Modality/Service Component Description	Cost per dog (in Rupees)	
		In Figures	In Words
	Carrying out ward wise census/survey of street/stray dogs in Agra Municipal Corporation area as per approved methodologies; catching of the stray dogs; transport up to the ABC campuses; pre & post operative feeding/ care of stray dogs; mass scale ABC Surgery & Anti Rabies Vaccination as per Revised Module for Street Dog and Rabies Eradication Population Management, Rabies Reducing Man Dog Conflict published by AWBI and re- transport the dogs from ABC campuses back to their original street location with the help of bidder's own staff etc., and inclusive of cost of medicine, anti-rabies vaccine, disinfection, wages of staff, maintenance of infrastructure, maintenance & fuel of vehicles and all other miscellaneous expenses to complete the job.		

3. We agree to abide by our offer for a period of 120 days from the date of opening of the opening of the Technical Bids and that we shall remain bound by a communication of acceptance within that time.

4. We have carefully read and understood the terms and conditions of the Bid Document and the conditions of the contract applicable to the Bid and we do hereby undertake to provide Services as per these terms and conditions.

5. We do hereby undertake that, until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and placement of Letter of Award (LOA) awarding the contract, shall constitute a binding contract between us.

6. The rates being quoted in this financial bid are inclusive of all the statutory taxes as applicable.

Dated this day of 01 year

Signature of Bidder:

Name

Full Address

Telephone No.

Mail Id.

